



GENERAL INFORMATION

Fun Factory: 8.00am - 4.00pm

Doors open 7.45am daily. Please use the red staircase on the side of the building. Daily registrations take place inside the doorway at the top of the stairs. Children will be supervised in this room until registrations are over. Aftercare is available until 6pm at \$3p/hour. Bookings are required.

Bookings: Places are limited, so bookings will be taken on a 'first come, first served' basis. Sorry **NO REFUNDS**. If for any reason your child is unable to attend, we are happy to accept another child in their place.

What to Bring: Each child should bring **lunch, a drink, their swimming togs, suitable play clothes and a smile**. Children's personal items are not to be brought to the programme as the Fun Factory accepts no responsibility for loss or damage to the property.

Pick up: Please ensure children are picked up at **4pm sharp**, if they are to walk home on their own, please inform staff at registration and provide a permission note to that effect. The Hastings Sports centre offers After Care Facilities from 4-6pm, please let us know if your child/children require this.

Rules: As we are visiting other facilities we must abide by their rules during our time there. If activities have height restrictions, children under these heights can still participate if accompanied by a supervisor. This will only be subject to the supervisors availability and discretion, and cannot be guaranteed. Programme is subject to change without notice. **Fizzy drinks, chewing gum, aerosol cans and trading cards are banned from the programme.** Children are expected to participate to the best of their ability in all activities, one to one supervision is not provided for.

Child Behavior: Fun Factory implements a behavior notification system.

Child Protection Policy: The Hastings Sports Centre is committed to the protection of all children therefore all suspected abuse will be reported in the first instance to CPS Officer Opal Taylor and thereafter may be referred to CYF's.

Complaints Procedures: Should you have any complaints regarding the care of your child whilst on the programme, or inappropriate staff behavior, please report in the first instance to the Recreation Programmer Tessa Flowers, the Recreation Manager Opal Taylor at the Hastings Sports Centre, or Tanya Winter at the Hastings District Council.



Hastings Sports Centre
Railway Rd
Private Bag 9002
Hastings
Phone: 8787988 or 8780051
Fax: 8780053

Email: hastings.sportscentre@dnc.govt.nz
Website: www.hastings.sportscentre.co.nz
Office Hours: Monday - Friday 8.30am to 5pm

FUN FACTORY SENIOR

11-14 year olds





REGISTRATION FORM

Child's Name: _____ D.O.B: _____
 Child's Name: _____ D.O.B: _____
 Child's Name: _____ D.O.B: _____
 Child's Address: _____

School: _____ Ethnicity: _____

Medical Information

Any Medical Conditions/Allergies we should know about: _____

Child's Doctor: _____ Doc's Phone No.: _____

Next of Kin Details

Name: _____ Relationship to child: _____
 Parents Phone: Home: _____ Work: _____
 Cell: _____ Email: _____
 Winz Client Number if you have one:

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Emergency Contact

Name: _____ Relationship to child: _____
 Phone: Home: _____ Work: _____

Photo's are often taken for display and promotion. If you do not wish you child's photo to be displayed please tick the box.

Has your child attended Fun Factory Before? Please tick: Y N

Fun Factory Holiday Programme Parent Agreement

In giving consent for my child/ren to participate in the Fun Factory holiday programme, I agree to the following conditions:
 - I have read and understand the "Information for Parents".
 - I understand that there are risks associated with my child/ren attending the programme. To help minimise these risks, the programme has safety procedures, as well as rules and boundaries for all children, that must be complied with.
 - The supervisor has my permission, if necessary, to arrange urgent medical treatment at my cost and to move my child/ren in an emergency to a safer location.
 - If you have any questions about the programme or wish to see the programme policies prior to signing, please ask Tessa (Recreation Programmer).
 Please note there are no refunds, replacement child is welcome. Payment must be made on first day of attendance

Parent/Guardian Signature: _____ Date: _____

FUN FACTORY TERM DATES.

Please circle applicable holiday programme.

Term Dates for 2010 are:

- Term 1 -
- Term 2 -
- Term 3 - 5th July - 16th July
- Term 4 - 27th Sept - 8th Oct
- Pre-Xmas - 20th Dec - 23rd Dec

Fun Factory Hours & Charges. 8.00am - 4.00pm

Doors open 7.45am daily. Please ensure your children are picked up by 4pm or a \$20 charge per 15mins will be incurred if they are not booked for After Care. The Hastings Sports Centre offers an After Care facility which runs from 4-6pm. This programme runs separately from the Holiday Programme. Charges are \$3 per hour.

Days Attending

Please indicate the days and number of children attending and if after care is Please

Wk 1	No of kids	A/Care	Hours	Wk 2	No of kids	A/Care	Hours
Mon				Mon			
Tues				Tues			
Wed				Wed			
Thu				Thu			
Fri				Fri			

Wk 3	No of kids	A/Care	Hours	Wk 4	No of kids	A/Care	Hours
Mon				Mon			
Tues				Tues			
Wed				Wed			
Thu				Thu			
Fri				Fri			

Please make cheques out to Hastings District Council and post to:
 Fun Factory, Hastings District Council, Private Bag 9002, Hastings

WEEK 1

MONDAY SPORTS SPORTS SPORTS	TUESDAY Art & Crafts DAY Lets get creating.....	WEDNESDAY What's on at Reading Cinema's?? Choose your favourite movie	THURSDAY FLAX ROCK Wall Climbing, Games and Skate park... bring your wheels and show us your stuff..z	FRIDAY DRAMA DAY!! Get the Camera's out and your skills ready..... Time to entertain!!!!
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Please note: There are many activities - only the main ones are printed in the brochure.

WEEK 2

MONDAY Cooking in the Fun Factory Kitchen YUM!	TUESDAY Art Day CrEATe CrEATe CrEATe Lets get busy and create	WEDNESDAY What's on at Reading Cinemas... Choose your next favourite movie....	THURSDAY OCEAN SPA /MARINE PARADE Bring your togs and lots of energy to swim and fool around on the parade 	FRIDAY PACIFIC ISLAND DAY Play music, dance, and make wreath like you are in the Islands...
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ACTIVITIES SUBJECT TO CHANGE WITHOUT NOTICE

